

**WINFIELD SANITARY BOARD
SPECIAL MEETING**

MINUTES

**February 12, 2018
11:00 a.m.**

On Thursday, February 11, 2018 at 11:00 a.m. the special meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Mayor Randy Barrett, Chairman; Clarence Litton and Rod Burns, members.

Others present: Plant Manager, Bill Harper, Gloria Chapman, Secretary and City Attorney Tim LaFon. Also present were Jonathan Carpenter and Corey Smith of The Thrasher Group.

PUBLIC

None.

MINUTES

The minutes of the January 4, 2018 meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of January in the amount of \$ 47,455.28 were approved without objection.

Income/Expense. The financial statement for January was approved without objection.

Adjustments. The adjustments for the month of November in the amount of \$ 762.17 were approved without objection.

REPORTS

Chairman – comments/reports. Nothing to report.

Staff report. Plant manager Bill Harper reported that the ammonia reading for December was 29.4 mg/L and he did the sampling late in January, so he did not have results back yet. Bill also reported that due to the severe cold temperatures, the aerators had to be turned off for about 8 – 10 days to keep ice from building up on them and causing them to sink. With regard to maintenance, he stated that the plant lift station had to be pumped out, and also the High School lift station had to be pumped out, and AAA found needles in the High School lift station when they did the pumping.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Corey Smith of The Thrasher Group reported that the revised plans/specs and design for the new wastewater plant were forwarded to WV DEP on January 30th for approval. Corey stated that they would expect to hear back from WV DEP within a six-week window. Then we would need their approval of the plans/spec and send us a Binding Commitment letter; then everything would go to the Public Service Commission for approval.

Corey also reported that they were considering trying to get a Green Infrastructure Grant for reclaiming the lagoons and installing a storm water retention pond on the site. After discussion, motion was made by Clarence Litton to pursue the retention pond grant and to present the plan to the Municipal Building Commission and to City Council, since it will affect the property when and if they decide to sell or develop it. Motion carried.

The Mayor then asked Attorney Tim LaFon to report on the progress with The Thrasher Group regarding the Engineering Agreement. Mr. LaFon stated that he had an issue with four of the Articles in the contract. After discussion, Mr. LaFon said he would send his recommendations for the wording of these Articles to Thrasher for revisions to the Agreement.

Discuss MS-4 Program. Corey Smith of the Thrasher Group reported that Patricia Escoriza spoke with WV DEP regarding our testing sites and said that they only required testing at one site, the one site behind City Hall. He stated that they said we are required to test each quarter this first year, and twice a year during the second year. Corey said that a qualifying event for us would be 72 hours after a dry period with a storm of over 1/10" and test within the first 30 minutes of the storm.

Set date for next month's meeting. After discussion, it was decided that the meeting would be set for March 1, 2018 at 10:00 a.m

NEW BUSINESS

None.

GOOD OF THE ORDER

Adjournment.

Motion was made by Clarence Litton at 12:15 p.m. to adjourn.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary