

**WINFIELD SANITARY BOARD
SPECIAL MEETING
MINUTES**

**February 6, 2020
3:00 p.m.**

On Thursday, February 6, 2020 at 3:00 p.m. the special meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; Bill Harper, Plant Manager and Gloria Chapman, Secretary.

Others present: Mr. Jonathan Carpenter, Corey Smith, and Isaac Fadiga of The Thrasher Group, and City Attorney Tim LaFon.

MINUTES

Hearing no questions or objections, the minutes of the January 6, 2020 special meeting were approved as presented. Motion carried.

FINANCIAL

Bill Approval. The bills paid for the month of January in the amount of \$ 56,027.07 were approved without objection.

Income/Expense. The financial statement for January was approved without objection.

Adjustments. The adjustments for the month of January in the amount of \$ 457.47 were approved without objection.

REPORTS

Chairman – comments/reports. Mayor Barrett had nothing to report.

Staff report. Bill Harper, Wastewater Plant Manager reported that the ammonia reading for January was 18.2 mg/L. Bill also stated the average flow had risen during the past two months.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Mr. Jonathan Carpenter of The Thrasher Group reported that they received three bids for equipment for the new plant. Bidders were as follows: Aqua-Aerobic Systems, Inc., Alfa Laval, Inc., and Xylem Water Solutions USA, Inc.

Xylem Water Solutions USA, Inc. did not meet the requirements set forth in the Vendor Bid specifications. The tank size was different; it had fixed diffusers and 460 V decanter, which would require a different motor. Therefore; Xylem was also rejected.

The City has chosen to reject the bid from Alfa Laval, Inc. due to the submitted equipment not meeting the Vendor Bid specifications in accordance with EJCHC C-200 Article 19.01.

Aqua Aerobic Systems, Inc. met specifications and was awarded the contract for \$861,000.00 for the equipment.

MS-4 Program.

Bill Harper reported that he was not able to collect a sample due to excessive rain.

NEW BUSINESS

GOOD OF THE ORDER

After discussion, the meeting date for March was set for March 10th at 11 a.m.

ADJOURNMENT

Motion was made by Rod Burns to adjourn at 3:47 p.m.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary