

**WINFIELD SANITARY BOARD
SPECIAL MEETING
MINUTES**

**January 6, 2020
5:30 p.m.**

On Thursday, January 6, 2020 at 5:30 p.m. the special meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members, and Gloria Chapman, Secretary. Bill Harper, Plant Manager was absent.

Others present: Mr. Jonathan Carpenter and Corey Smith of The Thrasher Group and City Attorney Tim LaFon.

MINUTES

Hearing no questions or objections, the minutes of the December 5, 2019 special meeting were approved as presented. Motion carried.

FINANCIAL

Bill Approval. The bills paid for the month of December in the amount of \$ 42,312.48 were approved without objection.

Income/Expense. The financial statement for December was approved without objection.

Adjustments. The adjustments for the month of December in the amount of \$ 376.43 were approved without objection.

REPORTS

Chairman – comments/reports. The Mayor reported that the ammonia results were not back yet for December, since the samples were taken toward the end of the month, but the reading for November was 11.4 mg/L. The Mayor also reported that due to the heavy rains, there was a record flow of 8,400,000 gallons for December.

Staff report. None.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Mr. Jonathan Carpenter of The Thrasher Group reported that they advertised for bids and bid opening will be January 28, 2020 at 2 p.m. Corey Smith of Thrasher reported that the WV DEP approved our stormwater permit and it would be issued today.

MS-4 Program.

Nothing to report.

Review/adopt Leak Adjustment Policy. After discussion and review of the draft policy, motion was made by Clarence Litton to approve the Leak Adjustment Policy as presented. Motion carried.

NEW BUSINESS

Resolution for Sewer Revenue Bonds 2020A. The Resolution read as follows:

Sewer Revenue Bonds, Series 2020 A
(United States Department of Agriculture
PETITION OF SANITARY BOARD

The Sanitary Board of the Town of Winfield hereby petitions the Council of the Town of Winfield to enact an ordinance directing that sewer revenue bonds of the Town of Winfield be issued pursuant to the provisions of Chapter 16, Article 13 of the West Virginia Code of 1931, as amended, such Sewer Revenue Bonds, Series 2020 A to be in an amount not to exceed \$9,840,000, for the purpose of financing the costs of issuance and costs of elimination of combined sewer overflows and construction of other certain extensions, additions, betterments and improvements to the existing public sewerage system, together with all necessary appurtenances and other related costs.

Adopted this 6th day of January, 2020.

After discussion, Rod Burns moved to recommend to City Council approving the Sewer Revenue Bonds, Series 2020A. Motion carried.

GOOD OF THE ORDER

Nothing.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 10:48 a.m. until the next meeting scheduled for January 6, 2019 at 5:30 p.m.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary