

**WINFIELD SANITARY BOARD
SPECIAL MEETING
MINUTES**

**August 4, 2020
10:00 a.m.**

On Tuesday, August 4, 2020 at 10:00 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns member, Bill Harper, Plant Manager and Tina Woollard, Secretary. Clarence Litton, Member, attending via telephone.

Others present: Mr. Corey Smith and Mr. Jonathon Carpenter of The Thrasher Group. Jaime Hayslett and Skip Jackson of Hayslett Construction.

MINUTES

Clarence Litton made a motion to approve the minutes of July 2, 2020 meeting. Motion carried.

FINANCIAL

Bill Approval. The bills paid for the month of July in the amount of \$ 51,716.83 was approved without objection.

Income/Expense. The financial statement for the month of July was approved without objection.

Adjustments. The adjustments for the month of July in the amount of \$ 4,157.98, adjustments pass as presented.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that the School Board did plumb the dishwasher and the dishwasher is on a grease trap.

Staff report. Bill Harper, Wastewater Plant Manager, reported that the ammonia reading for July results have not been received. Bill stated that the pump at Rocky Step went out; the pump was sent out for repairs. The cost of repair was \$5,800 and the estimated was \$17,000 for a new pump. I&I repair on Falcon Lane due to the pump on Rocky Step going out.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mr. Corey Smith of The Thrasher Group stated progress includes laying block, electric conduits, and working on the buildings. Just started the large portion of the forming and rebar on the SBR basins. Jaime Hayslett of Hayslett Construction stated that all of Hayslett Construction's employees are on-site working on the plant. Current work includes forming, tying bar, depending on the block layers, they may finish this week. Once the block layers are done, Hayslett will complete the roof. The block on the UV building is complete. Corey Smith stated that the Fire Marshal review wanted to ensure that the property door was fire-rated, major comment was the electrical room, lab, and tool storage room, Fire Marshal wanted fire-rated ceilings. Fire Marshal has not responded to Corey's review. Aqua has asked Corey Smith questions regarding the shipping address for equipment. The attentive date for equipment is November 20th and UV end of August – 1st of September. Jaime Hayslett has been emailing Lakeside Equipment weekly but no response from Lakeside Equipment.

MS-4 Program. Nothing to discuss.

NEW BUSINESS

Pay App #2 SBR Plant. Rod Burns made a motion to pay, Pay App #2 SBR Plant. Motion carried.

Preference on receipt of future Pay Apps/Paper versus Digital. Rod Burns made a motion for future Pay Apps to be sent digitally. Motion Carried.

Erwin's request for Sewer Adjustment. Clarence Litton made a motion to approve the sewer adjustment request for Erwin. Motion Carried.

Thrasher Invoice for Archaeological Monitoring. Clarence Litton made a motion to pay Thrasher's Invoice for Archaeological Monitoring. Motion Carried.

GOOD OF THE ORDER

Next meeting will be September 8, 2020. Mayor Barrett stated that the new thermometer was not completely setup but would be next month. And all attending the meeting would need to enter the City Hall at the front door, side door will be locked.

ADJOURNMENT

Motion was made by Rod Burns to adjourn at 10:47 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary