

**WINFIELD SANITARY BOARD
SPECIAL MEETING**

MINUTES

**September 12, 2019
10:00 a.m.**

On Thursday, September 12, 2019 at 10:00 a.m. the regular meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, member, Bill Harper, Plant Manager and Gloria Chapman, Secretary. Clarence Litton attended the meeting via telephone.

Others present: Mr. Corey Smith of The Thrasher Group; and City Attorney Tim LaFon.

MINUTES

Hearing no questions or objections, the minutes of the August 1, 2019 meeting were approved as presented. Motion carried.

FINANCIAL

Bill Approval. The bills paid for the month of August in the amount of \$ 44,639.81 were approved without objection.

Income/Expense. The financial statement for August was approved without objection.

Adjustments. The adjustments for the month of August in the amount of \$ 890.76 (which consisted of pool and leak adjustments) were approved without objection.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that they hired Dennis Harrison of Liberty, West Virginia and that he seemed to be working out well and felt he would be an asset to the staff.

Staff report. Plant manager Bill Harper reported that he did not have any results back yet for August, since the samples were taken late due to the aerator being down. He reported that the aerator is fixed and up and running fine now.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Mr. Corey Smith of The Thrasher Group reported that they have been working Harry Taylor on the equipment specifications and putting final touches on the plans and specs. Corey stated that he should have all of the changes made and have the plans and specs to Harry Taylor and Kellie Lilly by the end of next week.

MS-4 Program.

Bill Harper reported that the next sampling for MS-4 will be in October. Mayor Barrett reported that he received the estimate for the storm water work on Falcon Lane. He stated that the estimate was \$48,000 and he would present it to the City Council next March when working on the upcoming year's budget.

NEW BUSINESS

Schedule next month's meeting. After discussion, it was decided that the October meeting would be on the 10th at 9:00 a.m.; and the tentative date for November's meeting would be the 14th at 10:00 a.m.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Rod Burns to adjourn at 10:46 a.m. until the next regularly scheduled meeting.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary