

**WINFIELD SANITARY BOARD  
REGULAR MEETING**

**MINUTES**

**August 1, 2019  
10:00 a.m.**

On Thursday, August 1, 2019 at 10:00 a.m. the regular meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

**ATTENDANCE**

Those attending: Clarence Litton and Rod Burns, members; and Gloria Chapman, Secretary. Bill Harper, Plant Manager was absent.

Others present: Mr. Corey Smith of The Thrasher Group; and Jackie Hunter, Recorder. City Attorney Tim LaFon was absent.

**MINUTES**

Hearing no questions or objections, the minutes of the July 3, 2019 meeting were approved as presented. Motion carried.

**FINANCIAL**

**Bill Approval.** The bills paid for the month of July in the amount of \$ 62,611.90 were approved without objection.

**Income/Expense.** The financial statement for July was approved without objection.

**Adjustments.** The adjustments for the month of June in the amount of \$ 3,385.49 (which consisted of pool and leak adjustments) were approved without objection.

**REPORTS**

**Chairman – comments/reports.** Mayor Barrett reported that the newly hired person that took John Hodges did not work out. He stated that they will be placing the ad back on Indeed and starting the interview process again.

The Mayor also reported that the bearings went out on one of the aerators in the lagoon and was out for eight days because there were problems getting the parts. He stated that Bill Harper and crew removed the divider and moved the working aerator over to help keep the lagoon aerated.

**Staff report.** None.

**Chairman – comments/reports (Cont'd.).**

With regard to the new wastewater plant, the Mayor reported that he will meet with Kellie Lilly of USDA to sign the Letter of Conditions on August 13<sup>th</sup>.

**UNFINISHED BUSINESS**

**Thrasher Engineering's recommendation for new wastewater plant.** Mr. Corey Smith of The Thrasher Group reported that they have been compiling information to present to Mr. Harry Taylor of USDA in order for him to approve the sole provider of the SBR equipment for the new plant. He stated that everything is mostly complete and they are just waiting on the Letter of Conditions from Kellie Lilly, USDA and PSC approval, and then they can advertise for bids. Corey also stated that they have been working with WV American Water to get a main line extension for the new plant.

**MS-4 Program.**

Mr. Corey Smith of The Thrasher Group stated that he and a colleague who does stream restoration visited the site on Falcon Lane this past Monday and he will have a report of the necessary work and cost estimate next month.

**NEW BUSINESS**

**Reappoint Rod Burns to Sanitary Board.** Motion was made by Clarence Litton to reappoint Rod Burns to the Sanitary Board. Motion carried.

**GOOD OF THE ORDER**

After discussion, it was decided that next month's meeting would be held on September 12<sup>th</sup> at 10:00 a.m.

**ADJOURNMENT**

Motion was made by Clarence Litton to adjourn at 10:36 a.m. until the next scheduled meeting.

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Randy L. Barrett, Chairman

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Gloria Chapman, Secretary