

**WINFIELD SANITARY BOARD
REGULAR MEETING
MINUTES**

**July 2, 2020
10:00 a.m.**

On Thursday, July 2, 2020 at 10:00 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns member, Bill Harper, Plant Manager and Tina Woollard, Secretary. Clarence Litton, Member, attending via telephone.

Others present: Mr. Corey Smith and Mr. Jonathon Carpenter of The Thrasher Group. Tim LaFon, City Attorney, attending via telephone.

MINUTES

Hearing no questions or objections, the minutes of June 4, 2020 were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of June in the amount of \$ 201,021.99 was approved without objection.

Income/Expense. The financial statement for the month of June was approved without objection.

Adjustments. The adjustments for the month of June in the amount of \$ 2,754.82, adjustments pass as presented.

REPORTS

Chairman – comments/reports. Mayor Barrett informed the Sanitary Board that City Council is having an emergency meeting on July 2nd to discuss the Pay App #1 SBR Plant. Mayor and Bill went to the High School; a new concession stand is being built. The dishwasher at the Elementary School was plumbed.

Mayor Barrett stated payment for water line sent to WV American Water but the payment for the gas line has not been sent to Raynes & Company.

Staff report. Bill Harper, Wastewater Plant Manager, reported that the ammonia reading for May was 18.2 mg/L. Bill also stated that they had worked on Bridge Street again, trying to get the line at the Elementary School to satisfactory. AAA jetted out the manholes and Bill believes the line is now satisfactory. Lids on manholes have been replaced, had grease and debris blockage at the manhole on Cash Lane recently.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mr. Corey Smith stated Hayslett Construction had poured the floor slab of the SBR basins, UV building floor, and the office foundation has been started. Mr. Jamie Hayslett's goal is aggressive; Thrasher is trying to keep on Jamie's schedule. Hayslett Construction is working on the drains within the building to prepare for the floor slab. Also, completed the fence and some forming, tying re-steel on the walls of the water pit.

MS-4 Program. Mayor stated that Allen Key from DEP requested that information be added to the City Website that was lost when transitioning websites. Mr. Key was impressed with the City is doing and with the plans for the new plant. Mr. Key also stated DMR reports should be submitted even if sampling had not been completed.

NEW BUSINESS

Pay App #1 SBR Plant. Rod Burns made the motion to pay.

GOOD OF THE ORDER

Next meeting will be August 6th at 10 a.m.

ADJOURNMENT

Motion was made by Rod Burns to adjourn at 10:33 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary