

**WINFIELD SANITARY BOARD  
REGULAR MEETING**

**MINUTES**

**June 5, 2019**

**10:00 a.m.**

On Thursday, June 5, 2019 at 10:00 a.m. the regular meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

**ATTENDANCE**

Those attending: Clarence Litton and Rod Burns, members; Bill Harper, Plant Manager and Gloria Chapman, Secretary.

Others present: Corey Smith of The Thrasher Group; City Attorney Tim LaFon and Jackie Hunter, Recorder.

**MINUTES**

Hearing no questions or objections, the minutes of the May 2, 2019 meeting were approved as presented. Motion carried.

**FINANCIAL**

**Bill Approval.** The bills paid for the month of May in the amount of \$ 54,112.85 were approved without objection.

**Income/Expense.** The financial statement for May was approved without objection.

**Adjustments.** The adjustments for the month of May in the amount of \$ 2,024.37 were approved without objection.

**REPORTS**

**Chairman – comments/reports.** Mayor Barrett reported that the developers of Remington Way subdivision are wanting to go ahead and start the development of the subdivision that would have 35 homes. The Mayor stated that since we are still under the Consent Order from WV DEP prohibiting any new sewer line extensions, he was going to contact WV DEP and inform them that the three previous sewer line extensions

**Chairman – comments/reports (Cont'd.)**

that were approved were never used, and that he would like to rescind those requests and have them approve Remington Place. Corey Smith of The Thrasher Group stated that a letter would probably have to be sent to WV DEP stating that the three previous extensions would not be used.

The Mayor also informed the Board that John Hodges is retiring and June 30<sup>th</sup> will be his last day. The Mayor said that an ad has been placed in the Charleston Gazette, but they only had two resumes so far.

**Staff report.** Plant manager Bill Harper reported that he had not received any ammonia results back for May. Bill also reported that they had worked all week installing a storm drain at Kuhl's Sporting Goods.

**UNFINISHED BUSINESS**

**Thrasher Engineering's recommendation for new wastewater plant.** Mr. Corey Smith of The Thrasher Group reported that the USDA National office was reviewing our Application for the new wastewater plant, and said that in our previous sewer project, there was a Wetlands study performed on the area dated May 28, 2012, and they would like to see a copy of it. Corey stated that he could not find it in his records, and WV DEP and the Army Corps of Engineers also could not find it. He requested that we review our files and see if the City has a copy of it. Corey stated that he would have to have a new Wetlands Study performed if we could not find a copy of the previous one, since the deadline was June 14<sup>th</sup>.

**MS-4 Program.**

Bill Harper, Plant Manager reported that was able to take a sample two weeks ago, but has not received any results back yet. Bill also stated that Corey Smith was going to design a sampling chart for him to follow.

The Mayor stated that with regard to storm water, the Boat Ramp project has five retention ponds in the design so that the water will be held and cooled before entering the river.

**NEW BUSINESS**

**Change July meeting date.** After discussion; it was decided the meeting for July would be held on July 3<sup>rd</sup>.

**GOOD OF THE ORDER**

Nothing reported.

**ADJOURNMENT**

Motion was made by Rod Burns to adjourn at 10:27 a.m. until the next regularly scheduled meeting.

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Randy L. Barrett, Chairman

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Gloria Chapman, Secretary