

**WINFIELD SANITARY BOARD
REGULAR MEETING
MINUTES**

**June 4, 2020
10:00 a.m.**

On Thursday, June 4, 2020 at 10:00 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns member, Bill Harper, Plant Manager and Tina Woollard, Secretary. Clarence Litton, Member, attending via telephone.

Others present: Mr. Corey Smith and Mr. Jonathon Carpenter of The Thrasher Group and City Attorney Tim LaFon.

MINUTES

Hearing no questions or objections, the minutes of May 7, 2020 meeting pass as presented, and special budget minutes of May 21, 2020 meeting pass as presented.

FINANCIAL

Bill Approval. The bills paid for the month of May in the amount of \$ 56,571.17 was approved without objection.

Income/Expense. The financial statement for the month of May was approved without objection.

Adjustments. There were no adjustments for the month of May, adjustments pass as presented.

REPORTS

Chairman – comments/reports. Mayor Barrett has requested an estimate from Thrasher on the line that runs to the recently discovered manhole. Grease was retrieved from the manhole. A picture of the grease pulled from the manhole and Thrasher's estimate for the line will be sent to the new Maintenance employee at the County. The school's dishwasher will need to be connected to the grease trap; the City has spent thousands of dollars on the line, and maintenance is still required. Mr. Corey Smith is providing an estimate for the sinkhole on Elm and Riverview; it has been repaired a few times, but the pipe was separated and the distance couldn't be from settling; blacktop has not been replaced. Shaun with Sunbelt has given a quote for a tamper, totaling \$1,700.00. Once the tamper is received, the blacktop will be replaced on the sinkhole.

Chair - comments/reports continued.

StoneRidge Development, Mr. Dale Vance asked that the City accept responsibility of the 4' line from 817 to the River, the line is in good shape. One little egg shape place in the line near the road. Mayor Barrett and Tim LaFon will discuss this. There is joint responsibility if there is a failure in the line. Mayor Barrett thinks the line near the manhole that was recently discovered will be in good shape once the grease has been removed.

Staff report. Bill Harper, Wastewater Plant Manager, reported that the ammonia reading for April was 19.4 mg/L. Bill also stated Thrasher came down to help with camera work, a manhole was discovered in the problem area headed to the Elementary School. Since finding the manhole, it has been dug out and made accessible. Next week the manhole will be jetted out and AAA will pump the gravel out. The manhole was raised 14 inches; the manhole is 70 feet from the river. A huge piece of grease was removed, but the camera was still not able to get through because of the remaining grease.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mr. Corey Smith stated that access roads had been paved since the last meeting. SBR tanks have been excavated; subgrade site stabilization has been completed. Fencing is about $\frac{3}{4}$ completed, most of the posts have been set, and the fabric is still being worked on. Change Order Number 1 has been proposed for Contract Number 1. Mr. Corey Smith spoke to the landowner for the land application for sludge handling. The landowner has three PSD or municipalities that deliver to his property; the landowner currently has 12 acres available. Mr. Corey Smith needs the landowner to inform what acreage plots will be available for the City of Winfield's sludge. The plots of land will determine the paperwork that will need to be submitted. Mayor asked if Hayslett would run the liquid back through the plant. Hayslett will deccan the topwater off the ponds back through the headworks, and some of the sludge will be taken, the remaining will be pumped into the inter-digester, and the new press will be used to dewater it. Jamie Hayslett will purchase a new belt and it will be left on site.

MS-4 Program. Hoping for rain before the end of the day. Mayor Barrett has asked Corey Smith to pull the MS-4 permit. We need clarity on the MS-4 sampling requirements.

New SBR Construction Project. Mayor Barrett addressed Mr. Corey Smith about the \$60k being included in the current Thrasher invoice (invoice no. 1011413); trouble identifying the \$60k. Mr. Jonathon Carpenter explained how he broke down the \$60k within the pending invoice. Rod Burns made a motion to approve to pay Thrasher's invoice. Motion carried.

New SBR Construction Project continued.

Mayor Barrett presented the selections for the new SBR building: grey slate color block, classic white seal, moonlight caulking, and X25 mortar. Clarence Litton made a motion to approve the selected colors for the new SBR building. Motion carried.

NEW BUSINESS

First change order for SBR Projection. The first change order will increase the contract by \$146,362.12. Clarence Litton made a motion to approve the SBR Project's first change order. Motion carried.

GOOD OF THE ORDER

Next meeting will be July 2nd at 10 a.m.

ADJOURNMENT

Motion was made by Rod Burns to adjourn at 10:40 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary