

**WINFIELD SANITARY BOARD
REGULAR MEETING**

MINUTES

**March 7, 2019
10:00 a.m.**

On Thursday, March 7, 2019 at 10:00 a.m. the regular meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, member; Bill Harper, Plant Manager and Gloria Chapman, Secretary. Clarence Litton attended via telephone.

Others present: Corey Smith of The Thrasher Group; and City Attorney Tim LaFon.

PUBLIC

None.

MINUTES

Hearing no questions or objections, the minutes of the February 7, 2019 meeting were approved as presented. Motion carried.

FINANCIAL

Bill Approval. The bills paid for the month of February in the amount of \$ 163,782.27 were approved without objection.

Income/Expense. The financial statement for February was approved without objection.

Adjustments. The adjustments for the month of February in the amount of \$ 304.80 were approved without objection.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that he had discussed with Attorney Tim LaFon the possibility of him invoicing us monthly, rather than sporadically. He stated that he would have a proposal from Mr. LaFon to present at next month's Sanitary Board meeting of that monthly invoice amount. The Mayor also reported that he and Gloria Chapman met with Ms. Kelly Lilly and Ms. Virginia McDonald of USDA,

Chairman – comments/reports (Cont'd.)

along with Jonathan Carpenter and Corey Smith of The Thrasher Group to review the USDA Loan application, and Ms. McDonald reported that the interest rate for the loan has gone up to 4.25%. The Mayor stated that any invoices that we had from Thrasher for the project would be paid now, rather than added to the loan amount.

Staff report. Plant manager Bill Harper reported that the ammonia reading for January was 19.6 mg/L and he had not received the results for February yet. Bill also reported that they were over the limits for flow in January, but that we have not had three months in a row of high flow; and that they had a call-out at the plant station due to a clogged pump and they also had to replace the rails at the Rocky Step Lift Station.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Mr. Corey Smith of The Thrasher Group reported that once Attorney Tim LaFon gets the PSC Report filed, then we can expect the Letter of Conditions from the USDA, which usually takes 30 – 60 days.

MS-4 Program.

Bill Harper, Plant Manager reported that there is no action to take until March, when the next sample would be due.

Consider new Customers in the area of Riverside Café to the wastewater plant.

Bill Harper, Plant Manager stated that he and maintenance crew inspected the line and decided where they would have to cut paths to the river in order to supply the jetter with water. He said they would begin work as soon as the weather permitted.

NEW BUSINESS

GOOD OF THE ORDER

The next meeting will be on the regular date of April 4 at 10:00 a.m.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 10:24 a.m. until the next regularly scheduled meeting.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary