

**WINFIELD SANITARY BOARD
REGULAR MEETING**

MINUTES

**December 8, 2020
10:00 a.m.**

On Tuesday, December 8, 2020 at 10:00 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Clarence Litton and Rod Burns, members; Bill Harper, Plant Manager and Tina Woollard, Secretary.

Others present: Mr. Corey Smith of The Thrasher Group and City Attorney Tim LaFon.

PUBLIC

MINUTES

Hearing no questions or objections, the minutes of November 10, 2020 were approved as presented. Hearing no questions or objections, the minutes of December 1, 2020 were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of November in the amount of \$ 76,885.00, hearing no questions the bills pass as presented.

Income/Expense. The financial statement for the month of November, hearing no questions the financial statement pass as presented.

Adjustments. The adjustments for the month of November in the amount of \$ 113.25, hearing no comments the adjustments pass as presented.

REPORTS

Chairman – comments/reports. Mayor Barrett stated that a Representative from DEP visited last week, inspecting the substations and the plant, old and new. Mayor Barrett stated at the end of the meeting, feedback provided was: grease in one or two of the stations and mentioned the aerator being down. We are waiting for the outcome of the visit, and DEP should not be back before the new completion of the new plant.

Staff report. Bill Harper, Wastewater Plant Manager, reported that results had not been received for the ammonia reading for the month of November.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mr. Corey Smith of The Thrasher Group stated the SBR form striped and backfilling prepare for coding, paved the road, and U V equipment set. Electrical service is expected this week or next. Aqua Equipment's completion date is December 20th, working in the building when the weather is bad. Hayslett Construction's completion date was June 2021, but they are ahead of schedule. Plant year warranty, the plant will be running for four or five months with Mr. Jaime Hayslett on site.

MS-4 Program. Mayor Barrett stated that Mr. Corey Smith of The Thrasher Group met with the Dentist, Spike Warnick. Mr. Corey Smith laid out a plan regarding their retention and rain garden for the new Dentist office on Valley Street. Corey stated that he had given dimensions but had not received any questions regarding the information.

Discussion to address possible changes to Tap Fees. Mayor Barrett stated that we are missing the definition for tapping into the main trunk. Tim LaFon stated a tap is: every tap made into the main trunk or every tap made into infrastructure owned by the City. Mayor Barrett stated plans need to be approved or disapproved by Corey Smith; plans must have approval before the City assume responsibility for any infrastructure. If the developer plans to request the City to adopt the infrastructure, each tap into the infrastructure will result in a tap fee.

NEW BUSINESS

Pay App #6 SBR Plant. Rod Burns made a motion to pay the Pay App #6. Motion carried.

Thrasher Invoice. Clarence Litton made a motion to pay Thrasher \$ 8,000.00 for engineering from General Fund. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 10:25 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary