

MINUTES

WINFIELD SANITARY BOARD SPECIAL MEETING

August 15, 2023
5:00 p.m.

On Tuesday, August 15, 2023, at 5:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, member (phone); Clarence Litton, member; Randy Barrett, Mayor; Nikki Phillips, City Clerk/Secretary; Billy Harper, City Worker

Others present: Tim Lafon, City Lawyer; Jack Ramsey, Engineer

PUBLIC:

MINUTES

Hearing no comments, the minutes of July 6, 2023, regular meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of July in the amount of \$89,736.45; hearing no comments the bills pass as presented.

Income/Expense. The financial statement for the month of July; hearing no comments, the financial statement passes as presented.

Adjustments. The adjustments for the month of July in the amount of \$2,188.72; hearing no questions the adjustments pass as presented.

REPORTS

Chairman report.

Mayor Barrett reported that Billy Harper has popped the lids on the line from Riverside to the Plant and the insides still look good. Any new developments wanting to tie into the sewer system needs prior approval, the plant can take the extra load but the lift stations cannot.

Staff report.

Billy Harper reported that the Panel Box at the Riding Ring has been installed. We are taking loads of sludge to Raleigh. Ballas Cards for the UV Building were delivered and installed.

Jack Ramsey reported that the Generator Lift Station will need an “as built” certification when complete. Dennis Nunley informed the plant that WV American Water will want a backflow preventor tap installed above ground. Clarence Litton suggested that Nitro Construction could bid the job for the backflow preventor installation, Billy Harper said that he guys at the plant would be able to install backflow preventor. The riding ring station cannot service any additional homes. Mayor Barrett would like to take over the streets in Courtyard, but the developer must take care of drainage issues.

UNFINISHED BUSINESS

Infrastructure Projects utilizing the American Rescue Plan relief funds. Three bills have been presented for payment. (Two) Aqua Aerobic bills for on-site training total \$6,000-Clarence Litton made a motion that both bills be paid for from the Sewer Savings account. Rod Burns made a motion that the Precision Pump Invoice for the panel box at the riding ring be paid from ARPA funds and should go to council for approval.

Possibilities of spending Contingency Fund. The contingency balance is \$6,195.65, and the USDA has requested that the project be completed before September 15, 2023. The final phase of the new building is to pour concrete at the bay doors and around the pits of the UV Building. Parsons Contracting has given us a quote of \$10,500, we are going to move forward with the concrete and where we will draw the additional funds needed can be discussed at next month’s meeting.

Lightning Strike Solution Plan. Insurance company has asked for a statement from WW Heating and Summit Electric explaining how the repairs were related to the lightning strike.

Chapman Engineering Lawsuit. Tim Lafon reported that the new date for mediation is September 6th at 10:00am.

NEW BUSINESS

GOOD OF THE ORDER

WVCorp has evaluated our properties, and the replacement cost for our new plant and all the lift stations increased substantially so we need to plan for increased premiums next fiscal year.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 5:41 p.m.

Randy L. Barrett, Chairman

Nikki Phillips, Secretary