

**WINFIELD SANITARY BOARD
SPECIAL MEETING**

**MINUTES
August 9, 2022
5:00 p.m.**

On Tuesday, August 9, 2022, at 5:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; Randy Barrett, Mayor; Nikki Phillips, City Clerk/Secretary; Billy Harper, Plant Manager

Others present: Mr. Tim LaFon, City Attorney

PUBLIC: Isaac Fadiga, Thrasher Corp.

MINUTES

Hearing no comments, the minutes of July 7, 2022, regular meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of July in the amount of \$87,418.16; hearing no comments the bills pass as presented.

Income/Expense. The financial statement for the month of July; Nikki Phillips explained Due(to) from General finding. Hearing no comments, the financial statement passes as presented.

Adjustments. The adjustments for the month of July in the amount of \$1,503.70; hearing no questions the adjustments pass as presented.

REPORTS

Chairman – comments/reports.

Nikki Phillips has submitted \$4,911.72 to our insurance company for reimbursement from the June 17, 2022, lightning strike to the new sewer plant.

Staff report.

AAA was here to pump out lift stations. New air conditioning unit has been installed in the electric room. There are a few bolts that have started backing out of the decanter wheel. Our fourth employee decided to leave.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant and expenditures if any for new bills. Isaac had nothing new to report. He did reference the wish list of spare parts quoted by Aqua as a possible use of contingency funds.

Discussion of manhole rehab job progress meetings with the contractor. Clarence Litton suggested that the best time for these meetings would be a few minutes prior to the regularly scheduled sanitary board meetings.

MS-4 Program. Nothing to report.

Infrastructure Projects utilizing the American Rescue Plan relief funds. Nothing to report.

Possibilities of spending Contingency Fund. The mayor has found 5 out of state companies that could possibly find a solution to avoid future lightning strikes. He suggested that we get a bid package together and use contingency money to fix the issue of lightning strikes. Rod Burns made a motion to seek proposals from lightning specialist to walk through the plant and offer suggestions.

NEW BUSINESS

HVAC unit in electric room of new sewer plant. The original plan was to pay for the new air conditioning unit from the regular sewer checking account. Based off of the information presented in F2, we may need to look at other funding options. Rod Burns made the motion to pay for the new air conditioner in the electrical room from R&R sewer funds.

Aqua Aerobics Suggested Spare Parts List. Billy Harper stated that we need to order spare input/output cards. He needs to study the list to see what other parts are needed. Discussion tabled.

GOOD OF THE ORDER

Travis with the WV Municipal League will be at the Council Meeting following the sanitary meeting to hand out an “Outstanding Communities Award” given to the City of Winfield in their “Enrichment Category” for the work done on the new sewer plant.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 5:39 p.m.

Randy L. Barrett, Chairman

Nikki Phillips, Secretary