

MINUTES

WINFIELD SANITARY BOARD REGULAR MEETING

March 2, 2023
5:00 p.m.

On Thursday, March 2, 2023, at 5:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, member; Clarence Litton, member; Randy Barrett, Mayor; Nikki Phillips, City Clerk/Secretary; Billy Harper, Plant Manager

Others present: Tim Lafon, City Lawyer

PUBLIC:

MINUTES

Hearing no comments, the minutes of February 2, 2023, regular meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of February in the amount of \$109,916.99; hearing no comments the bills pass as presented.

Income/Expense. The financial statement for the month of February; hearing no comments, the financial statement passes as presented.

Adjustments. The adjustments for the month of February in the amount of \$2,018.66; hearing no questions the adjustments pass as presented.

REPORTS

Staff report.

Billy Harper reported that there is one more lightning arrester to be installed. Benchmark is looking at storm drain inlets and the manhole at Planter's Road. Rural Water has been to the plant a couple of times and has been helpful in resolving some settlement issues. DEP was at the plant and the farm for inspection, plant was good but there were 1-1/2 fields that they need to research on their end. Low voltage transformer that controls headwork light and entrance gates flashed when hooking up arrestors, replacement has been ordered. Flow chart parts will not be in until April 14th.

Chairman report.

The new building going in beside of the Winfield Locks will need new sewer taps. Mayor Barrett has been in contact with Triad Engineering and the owners will be responsible for install and the lift station, Winfield Sanitary will only be responsible for installing the taps.

UNFINISHED BUSINESS

Infrastructure Projects utilizing the American Rescue Plan relief funds. Rod Burns motioned to purchase, and installed Riding Rink Lift Station as quoted by Precision Pump.

Possibilities of spending Contingency Fund. The mayor received three quotes for a new building. The USDA has approved Patriot Buildings for \$163,400. We put 10% down and it will be paid in 30% increments as the building is built. This will leave money in the Contingency Fund for electrical and insulation. Clarence Litton made a motion to continue spending the Contingency Fund on this building.

NEW BUSINESS

Engineer Contract. Contract presented for E.L. Robinson, Tim Lafon stated that there is a 30 day out clause. Jack Ramsey has been working with Billy and Laura on a few projects. Rod Burns made the motion to approve the E.L. Robinson contract.

GOOD OF THE ORDER

We were able to pay for the new sign out front with money collected from Datamax.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 5:36 p.m.

Randy L. Barrett, Chairman

Nikki Phillips, Secretary