

**MINUTES OF THE CITY COUNCIL
REGULAR MEETING
July 11, 2023
6:00 p.m.**

Mayor Randy Barrett called the meeting of the Winfield City Council to order on July 11, 2023 at 6:00 p.m. at Winfield City Hall, 12448 Winfield Road, Winfield, WV.

Attendance:

Members Attending: Randy Barrett, Mayor; Joe Rumbaugh, Kevin Karnes, Scott Morris, Dana Campbell and Ryan Powers members; David Mattocks, Recorder.

Staff Present: Nikki Phillips, City Clerk/Treasurer, Tim LaFon, City Counsel, Jeff Losh, Chief of Police, Billy Harper, Plant Manager.

Absent:

Public/Guests:

Approval of Minutes

Hearing no objections or questions, Ryan Powers moved to approve the minutes of the June 13, 2023 regular meeting. Motion carried.

PUBLIC HEARING- 2nd Reading Ordinance 2022-2023-7 Sewer Rate Increase

Public Hearing was opened by Mayor Randy Barrett at 6:02pm. No public was present, no comments were made. Kevin Karnes made a motion to dispense with a reading of Ordinance 2022-2023-7 Sewer Rate Increase, and that the ordinance as published be submitted into the record. Motion carried. Hearing no other comments, Mayor Barrett closed the hearing at 6:03pm.

FINANCIAL:

Bills Paid. Hearing no objections or questions, Ryan Powers moved that the bills paid for the month of June 2023 in the amount of \$173,197.85 be approved. Motion carried.

General Fund Financial Statement. Hearing no objections or questions, Ryan Powers moved that the financial statement for the month of June 2023 be approved. Motion carried.

Coal Severance Fund Financial Statement. Hearing no objections or questions, Ryan Powers moved that the Coal Severance Statement for June 2023 be approved. Motion carried.

A.R.P.A. Hearing no objections or questions, Ryan Powers moved to approve the A.R.P.A. statement as presented. Motion carried.

REPORTS, QUESTIONS & DISCUSSIONS:

Police and Municipal Staff Report. Jeff Losh reported on officer and vehicle status. No issues. The four (4) inoperative cars have been posted to GovBid and moved to plant for storage. Cameras installed at the and playground equipment installed at the park. Garage doors are complete on the new building, gas and electric lines to be installed. Decking will be installed if there is any money left in the contingency fund.

Wastewater System/Treatment Plant Report. Aqua training has been completed for all except Richie. No issues at the Plant. Recommendation sent to Sanitary Board to hold off on spending money on a harmonics test to identify any electrical issues.

UNFINISHED BUSINESS:

Infrastructure Projects Utilizing the American Rescue Plan Relief Funds/General Funds. \$271,880 cash in bank, possible expenditure to be discussed under new business.

Proceed with Home Rule – Tim Lafon made changes and is going to the Home Rule Board on August 9th. He will provide final version at next month’s meeting.

Maximum Carryover Leave – Jeff Losh asked that council reconsider the sick accrual policy. Dana Campbell stated that the 7 days (56 hours) of sick time is considered “unearned”, is not to be compensated upon departure and therefore should be front loaded every July 1. Prorated amount will be calculated for employees who complete their 90-day probation period during the year.

Ryan Powers asked about implementing a policy that employees can “donate” sick leave to other employees that are short in case of an emergency. Documentation is to be drawn up by the city clerk and approved by the mayor at the rate of pay of the employee receiving the donation, no difference of salary will be taken into consideration.

Nikki Phillips is going to look into Short Term Disability policies that can be purchased if needed and paid for by each individual employee taking out such policies.

Ryan Powers made motion to approve updates with changes as presented for sick and donations.

NEW BUSINESS:

Audit Report July 1, 2021 – June 30, 2022 – Nikki Phillips gave an update our the audit completed the last week of June with the finding of insufficient segregation of duties in the city.

General Fund - Kevin Karnes made a motion to approve the Budget Revision 1 Resolution adjusting our fund balance in General fund by \$34,645 to General Government. Motion carried.

Coal Severance – Dana Campbell made a motion to approve the Budget Revision 1 Resolution adjusting our fund balance in Coal Severance by \$546 to Beautification Programs. Motion carried.

ARPA or General Fund Payment New Police Cruiser – Mayor Barrett reported that he talked to Skylar Wotring from the State Auditor’s office, and he stated that ARPA funds can be used for Public Safety expenditures. Ryan Powers made a motion to pay for new cruiser and associated equipment (ESI & Mountain Man) using ARPA funds. Motion carried.

Change August Council Meeting Date – Mayor Barrett will be out of town from July 31-August 13th. Scott Morris made a motion to moved next month’s council meeting to August 15th 6pm.

GOOD OF THE Order:

Ryan Powers updated the council on his promotion to Sargent with the National Guard. He stated that he would be deployed from October 12, 2023 to October 12, 2024 but would be able to join council meetings via zoom or phone. Tim Lafon said there would be no problem with this as long as Ryan Powers address of residence did not change.

ADJOURNMENT

With no further business, Dana Campbell moved that the meeting be adjourned at 6:58 p.m. until the next scheduled meeting. Motion carried.

Randy L. Barrett, Mayor

Dave Mattocks, Recorder