

**MINUTES OF THE CITY COUNCIL  
REGULAR MEETING  
APRIL 16, 2024  
6:00 p.m.**

Mayor Randy Barrett called the meeting of the Winfield City Council to order on April 16, 2024 at 6:00 p.m. at Winfield City Hall, 12448 Winfield Road, Winfield, WV.

**Attendance:**

**Members Attending:** Randy Barrett, Mayor; Joe Rumbaugh, Kevin Karnes, Scott Morris, Dana Campbell, Ryan Powers (Via Phone) members, David Mattocks, Recorder

**Staff Present:** Nikki Phillips, City Clerk/Treasurer, Mike DelGuidice, City Counsel, Jeff Losh, Chief of Police, Richie Ferguson, City Employee.

**Absent:** Tim Lafon, City Counsel

**Public/Guests:**

**Approval of Minutes**

March 19, 2024 – Special Meeting – Ryan Powers made a motion to accept March 19, 2024 minutes as presented.

March 7, 2024 – Budget Meeting – Ryan Powers made a motion to accept March 7, 2024 budget minutes as presented.

**FINANCIAL:**

**Bills Paid.** Hearing no objections or questions, Dana Campbell moved that the bills paid for the month of March 2024 in the amount of \$166,191.66 be approved. Motion carried.

**General Fund Financial Statement.** Hearing no objections or questions, Dana Campbell moved that the financial statement for the month of March 2024 be approved. Motion carried.

**Coal Severance Fund Financial Statement.** Hearing no objections or questions, Dana Campbell moved that the Coal Severance Statement for March 2024 be approved. Motion carried.

**Opioid Account.** Hearing no objections or questions, Dana Campbell moved to approve the Opioid Account statement as presented. Motion carried.

### **REPORTS, QUESTIONS & DISCUSSIONS:**

**Police and Municipal Staff Report.** Chief Losh reported 230 calls for service in March. Vehicles are in good working order. Sargent Josh Twohig and his wife Samantha had their baby, everyone is doing well.

**Wastewater System/Treatment Plant Report.** Richie Ferguson reported Plant is operating as normal. Samplings are good. Shelter and bathrooms are open.

Mayor reported sludge is going to Hurricane. Dennis Harrison will be off 2-3 weeks. Tim Lafon is out due to surgery (Doing well). Hired Noah Smith for open sewer/town position. Received notification of grant for Winfield Way generator, city match will be \$5,000- we are waiting for official notification from FEMA. May 27, 2024 legislative session changed our bidding threshold from \$25,000 to \$50,000. Tim is still working on securing FEMA grant so that we do not lose the solar project. Jack Ramsey with EL Robinson is ready to take over as the Planning Director and the mayor has been in discussions with Dusty Hurley about writing grants for the city.

### **UNFINISHED BUSINESS:**

**Proceed with Home Rule** – Missed the April deadline. Will be 3 months before next Home Rule meeting.

**Annex Donald & Jackie Hayes Property recorded in Deed Book 582 Page 971  
Parcels 29 & 30 – Tax Map 184.** No action, waiting on documentation from owners.

### **NEW BUSINESS:**

**General Fund Budget 2024-25 General Ledger Number Correction** – Nikki Phillips explained the letter that was received from the WV State Auditor's Office stating that #399 (Misc Revenues) needed to be corrected and Police Fines & Costs should be moved to #320 and the Community Center Roof needed to be moved to #367 (Other Grants) Kevin Karnes motion to accept changes to the General Fund Budget as presented. Motion carried.

**Lay of the Levy 2024-25** – Nikki Phillips presented the Lay of the Levy as figured in the 2024-2025 Budget Meeting. Kevin Karnes motion to accept Lay of the Levy 2024-2025 as presented. Motion carried.

**PEIA Final Cost** – Nikki Phillips explained that RHBT has been set by PEIA at \$34.00 instead of the \$70.00 that was used for the 2024-2025 budget. The intent of the council during the budget was to increase the city's contribution so that the employees broke even, with this change how much does the council want the city to contribute towards monthly PEIA premiums. Kevin Karnes motion to adjust the city contribution to \$600 to keep the numbers even. Motion carried.

**Leave Carryover Revision** – Jeff Losh asked council to consider changing the 1 week vacation carry over date from September 30<sup>th</sup> to December 31<sup>st</sup> each year. He explained that it is not possible to take a vacation in October/November and he has an officer that would like to do so. Scott Morris motion to move the 1 week vacation carryover date from September 30 to December 31 each year. Motion carried.

**WHS Student Assistance Committee Donation** – This committee assists Winfield High School students in need with food boxes, hygiene products, etc or in any emergency situation. Kevin Karnes made a motion to give \$500 to the committee. Motion carried.

**Change Council Date** – Kevin Karnes motion to move the date to May 21, 2024. Motion carried.

**Food Truck Registration** – No discussion.

**GOOD OF THE Order:**

WV Municipal League dinner is May 2<sup>nd</sup>, deadline to RSVP is tomorrow. WVML Spring Board meeting will be at the Winfield Municipal Bldg on May 3, 2024. We will be hosting breakfast and giving out Winfield Goody Bags for the event. Council will get a goody bag at next council meeting, the mayor has secured sponsors/donations for most of the costs for activities of WV Board Members while they are in town.

**ADJOURNMENT**

With no further business, Dana Campbell moved that the meeting be adjourned at 6:47 p.m. until the next scheduled meeting. Motion carried.

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Randy L. Barrett, Mayor

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Dave Mattocks, Recorder