

**MINUTES OF THE CITY COUNCIL
REGULAR MEETING
MARCH 14, 2023
6:00 p.m.**

Mayor Randy Barrett called the meeting of the Winfield City Council to order on March 14, 2023 at 6:00 p.m. at Winfield City Hall, 12448 Winfield Road, Winfield, WV.

Attendance:

Members Attending: Randy Barrett, Mayor; Dana Campbell, Joe Rumbaugh, Kevin Karnes, and Ryan Powers members.

Staff Present: Nikki Phillips, City Clerk/Treasurer; Tim LaFon, City Counsel; Richie Ferguson, Maintenance; Jeff Losh, Chief of Police.

Absent: Scott Morris and David Mattocks

Public/Guests: Dennis Holloran

Approval of Minutes Hearing no objections or questions, Ryan Powers moved to approve the amended "special" minutes of the February 21, 2023 meeting. Motion carried

FINANCIAL:

Bills Paid. Hearing no objections or questions, Ryan Powers moved that the bills paid for the month of February 2023 in the amount of \$114,247.97 be approved. Motion carried.

General Fund Financial Statement. Hearing no objections or questions, Ryan Powers moved that the financial statement for the month of February 2023 be approved. Motion carried.

Coal Severance Fund Financial Statement. Hearing no objections or questions, Ryan Powers moved that the Coal Severance Statement for February 2023 be approved. Motion carried.

A.R.P.A. Hearing no objections or questions, Ryan Powers moved to approve the A.R.P.A. statement as presented. Motion carried.

REPORTS, QUESTIONS & DISCUSSIONS:

Police and Municipal Staff Report. Jeff Losh reported that two juveniles were sentenced to community service in the town during March court. We attentively have two people scheduled to start on June 5th at the WV State Police Academy if they pass their PT test on May 30, 2023.

Wastewater System/Treatment Plant Report. Richie Ferguson gave an update on City Maintenance. Half of the lights in the UV building are not working, 6 new lights at \$900 each were ordered, to be shipped from Germany sometime in April.

Planter's Road manhole is going to be a bigger project than expected. There is a storm water line that has to be dealt with, landowners building was moved on Monday to start the work. The project is expected to take all week.

Summit has been called back to check the surge arrestors.

Benchmark is currently looking at the Riverdale Stormwater line to see how many seams are bad and if they can be fixed from the inside with a new rubber seal.

No report back from DEP yet on the plant/farm review.

Community Center has been painted and we have received good feedback from the community on our new sign.

The mayor reported that we are currently advertising for a new sanitation/city worker.

UNFINISHED BUSINESS:

Infrastructure Projects Utilizing the American Rescue Plan Relief Funds/General Funds. See notes above in the staff report. Precision Pump estimate was presented to replace the electronic station panel on the riding rink. Ryan Powers motioned that we spend \$19,281 to replace the panel using ARPA funds.

Premium Only Plan Section 125 Cafeteria Plan. Nikki Phillips showed a short video from Core Documents and reviewed email answers to previous questions presented about the POP Section 125 Cafeteria Plan. Dana Campbell motioned to move forward with the Section 125 Premium Only Cafeteria Plan as presented to go into effect July 1, 2023.

UNFINISHED BUSINESS: (cont.)

Proceed with Home Rule. Reasons why Sales Tax would be needed, potential user tax in the future. Set a public hearing for June 13th Council Meeting. Documents will need to be completed and 2 consecutive legal ads will need to be run in May.

Document needs to contain:

- Population doubles during the day
- Disadvantage to businesses operating within city limits, sales tax helps even that out to the business just outside city limits

Opening of 2023 Mowing Bids. No one asked to tour the properties to be mowed.

- Johnny's Lawn Care \$2,580
- Jon Caleb Midkiff \$4,901
- Scary Creek Lawn Care \$2,499 (disqualified for incomplete packet)
- Superior Lawn Care \$2,275 (complaints from previous mowing contract)

Tim Lafon advised that since the total contract is less than \$25,000 the council can take into consideration quality of services. Dana Campbell motioned to accept the complete bid packet from Johnny's Lawn Care at \$2,580 a month.

NEW BUSINESS:

General Fund Budget 2023-2024. \$4,000 was moved from Other Contributions in City Hall to Capital Outlay-Streets. Ryan Powers requested an update on expected cash balance at the June council meeting. Kevin Karnes made a motion to accept the General Fund Budget as presented.

Coal Severance Budget 2023-2024. Kevin Karnes motioned to accept the Coal Severance Budget as presented.

Consider date for Spring Cleanup. Dana Campbell motioned that the date for Spring Clean-up be set for May 13, 2023

Change meeting date for April (Lay of the Levy). Dana Campbell motioned that the April Council Meeting be moved to the third Tuesday, April 18, 2023 at 6:00 PM.

Purchase Additional Cameras. Electronic Specialties quote was presented to install new cameras at the boat ramp and the shelter. Ryan Powers motioned that \$7,787 be spent to purchase new cameras using ARPA funds.

Uncertified Officer Raise. Due to no fault of his own, our uncertified officer was hired in September 2022 and will not be attending the WV State Police Academy until June. Chief Losh requested that the uncertified officer's pay be increased to that of the other officers at \$19.57. Ryan Powers made the motion to increase the uncertified officers pay to \$19.57 effective March 23, 2023.

GOOD OF THE Order:

Council needs to review the Employee Handbook section pertaining to how employees are paid out sick, vacation, personal time upon leaving city employment. Ryan Powers requested that the Employee Handbook be emailed to council before the next meeting.

The Dodge Durango was ordered after the budget meeting and Laura has started the grant process to get the equipment to outfit 2 police vehicles.

ADJOURNMENT

With no further business, Joe Rumbaugh moved that the meeting be adjourned at 7:12 p.m. until the next scheduled meeting.

Randy L. Barrett, Mayor

Dave Mattocks, Recorder