

**MINUTES OF THE CITY COUNCIL  
SPECIAL BUDGET MEETING  
March 7, 2024  
6:00 p.m.**

Mayor Randy Barrett called the special budget meeting of the Winfield City Council to order on March 7, 2024 at 6:00 p.m. at Winfield City Hall, 12448 Winfield Road, Winfield, WV.

**ATTENDANCE**

**Members Attending.** Randy Barrett, Mayor; Joe Rumbaugh, Scott Morris, Kevin Karnes, Dana Campbell and Ryan Powers (phone)

**Staff Present.** Nikki Phillips, City Clerk/Treasurer; Jeff Losh, Police Chief.

**Absent.** David Mattocks, Recorder.

**Donation Request -WHS Golf Team.** WHS Golf team has requested a donation for travel expenses to help them compete for the national title in Texas. Scott Morris made a motion to donate \$500 to Winfield High School's Golf Team. Motion carried.

**WVDOH Sidewalk Grant Review.** Mayor Barrett gave the update on the Streetscape Project from 2013, stating that the city has no money in the design of the project, but we will have to complete the project in the order that the WVDOH suggests. So, the first step to get the Streetscape Project started will be to do the sidewalk from WMS to that side of the courthouse. The current sidewalk would be taken up and made 5' wide, the hump would be removed, and handrails would be put in. Kevin Karnes asked about the storm drains, they were redone in 2007. If council approves to move forward with this project, expected start date is Fall 2024, \$104,000 match is in the budget for 2024-2025.

Phase II of the Streetscape project is in front of the courthouse, expected cost of the project is close to \$1 million. Laura is looking at new grants in hopes that we will be able to have the \$196,000 match in Fiscal Year 2025-2026.

The design phase of the sidewalk to Mariner's Landing is almost complete. Phase I of construction match of \$75,000 is set aside in the budget for 2024-2025 if approved.

Dana Campbell made a motion to approve Phase I of the Streetscape sidewalk reconstruction from WMS to Courthouse Road. Motion carried.

## **GENERAL FUND 2024-2025 BUDGET WORK SESSION.**

Nikki Phillips, City Clerk/Treasurer presented the 2024-2025 Budget to the Council Members and reviewed each line item, explaining the amounts allocated.

Changes made during the presentation:

- Per Council's discussion in the February 13, 2024, Regular Meeting, City's portion paid into PEIA will be raised from \$475 to \$625 per month. Ryan Powers suggested that the stipend for declining PEIA Insurance will be raised from \$400 to \$500 per month, all agreed.
- Ryan Powers wanted to confirm that money was set aside in the Police Budget for a new car if needed.
- Mayor Barrett suggested the PT Receptionist position get a raise since they do not get PEIA benefits or the stipend. Joe Rumbaugh suggested a \$1.00/hour raise to be split with Sanitary.
- Nikki Phillips suggested a raise for the Municipal Clerk's position since the office only has 2 FT employees and they work well cross training and covering shifts so that the office stays efficient. The Municipal Clerk is also solely responsible for all sewer billing/disconnects/reconnects, Planning and Zoning, Building Permits, B&O, and compliances associated with each. Joe Rumbaugh suggested a \$2.00/hour raise to be split with Sanitary.
- Kevin Karnes moved \$50,000 from Capital Projects-General Government to Capital Projects-Streets making that balance \$246,000. (Streetscape- \$104k; Sidewalk Phase I- \$75k; Stormwater- \$17k; Street Repairs- \$50k if needed)
- Remaining \$4,575 moved to Capital Projects-General Government making that balance \$107,575.
- Discussion about replacing the Boom Truck -the City will rent in future or hire someone that has a boom truck as needed.

Kevin Karnes motion to accept the General Fund budget as presented with adjustments. Motion carries.

### **COAL SEVERANCE 2023-2024 BUDGET.**

Nikki Phillips, City Clerk/Treasurer presented to the Board the Coal Severance Budget of \$15,000. Council decided to:

- Move \$5,000 to Street Supplies for the signs coming into town.
- Other Contributions to be spent on \$1500 Backpack Buddies, \$1500 Foodbank, \$500 Seniors Christmas Dinner, \$500 Legion Dinner, School Donation requests and Joe Rumbaugh is going to get information for the council on a donation project at the school.

Kevin Karnes made motion to approve the Coal Severance Budget as presented with adjustments. Motion carries.

**ADJOURNMENT.** With no further business, Joe Rumbaugh moved the meeting be adjourned at 7:25 p.m. Motion carried.

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**Randy L Barrett, Mayor**

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**David Mattocks, Recorder**